

Review Proposed Budget for FY 2012-2013

The FY 2012-2013 budget was presented and reviewed. A motion to approve the FY 2012-2013 budget was made. The motion was seconded and approved unanimously.

Letter of Agreement

A Letter of Agreement between the Department of State, Division of Library and Information Services and the Friends, was presented for a motion. Ms. Womble noted that this annual agreement between the Department and the Friends had been updated to exclude language which specified the Division's responsibilities related to publishing the *Florida Administrative Code* and *Florida Administrative Weekly* and the classification and numbering of all acts of the Legislature. A motion to enter into the agreement was made. The motion was seconded and approved unanimously.

Corporate Resolutions

Four Corporate Resolutions were presented for consideration and approval:

- The Board of Directors/Executive Committee agreed to co-sponsor the Department of State's Employee Recognition Event, which benefits the employees of the Department of State and the Division of Library and Information Services. The expenditure of \$1,000.00 was granted.
- The Board of Directors/Executive Committee agreed to receive and distribute \$10,000 of expenditures from the Miami Dolphins for the direct support of the Florida Library Youth Program and its mission.
- The Board of Directors/Executive Committee agreed to sponsor the Florida Department of State, Division of Library and Information Services' pavilion at the National Book Festival's Pavilion of States. Sponsorship provides necessary funds to purchase 300 copies of *Secret of the Night Ponies* by Joan Hiatt Harlow. Additionally, the Board agreed to apply for funds from the Chief Officers of State Library Agencies to support Florida's booth. The expenditure of \$1,360.00 was granted.
- The Board of Directors/Executive Committee agreed to sponsor the Joseph Steinmetz slideshow and reception, which is free and open to the public. The expenditure of \$2,000 was granted to provide catering services.

Other Business

Miscellaneous

Internal Revenue Service Form 8868, *Application for Extension to File an Exempt Organization Return* for 2011 was filed and accepted by the IRS. Form 990EZ, *Short Form Return of Organization Exempt from Income Tax*, for 2011, is due August 15, 2012.

The Friends' Corporate Annual Report, which must be filed each year to maintain active status as a corporate entity, was filed with the Division of Corporations prior to the May 1 deadline.

Next Meeting

The next meeting, possibly, will be in October 2013 in conjunction with the Public Library Directors' Meeting in Tallahassee.

Adjournment

The meeting adjourned at 8:45 a.m.