

DRAFT
STATE LIBRARY COUNCIL
MINUTES
November 13, 2009 – Conference Call

Present:

Council Members:

Steven Benetz, Chairman
Cherry Alexander
John Callahan
Lannie Corbin
Jeff Donnelly
Sharon Hartman
Doris Lewis
Carolyn McClendon

Staff:

Judith A. Ring, Secretary
Amy Johnson
Jennifer Womble

Introductions

The regular meeting of the State Library Council was called to order at 2:34 p.m. on Friday, November 13, 2009, via conference call. Chairman Steven Benetz and Council Secretary Judith A. Ring were present. Introductions were made and a quorum was announced.

Approval of Minutes

A motion to approve the minutes from the August 31, 2009 meeting was made by Sharon Hartman. The motion was seconded and they were approved unanimously.

Next Meeting

The next meeting will be in February to discuss pending budget and legislative issues. Further information on this meeting will be provided at a later date.

Division Update

Legislative Sunset Review

The House Government Accountability Act Council met on November 4, 2009 to hear public testimony relating to the sunset review of the Department of State. The public was encouraged to attend and provide information that may be useful to the members in understanding public concerns regarding the Department's Sunset Review. Charlie Parker, Executive Director of the Tampa Bay Library Consortium and Chairman of the Florida Library Association's Legislative Committee, and Faye Roberts, Executive Director of the Florida Library Association, gave public testimony at this meeting. They also presented letters of support to the members from library constituent groups; a letter from Chairman Benetz was included. The Department still faces review by the Senate Government Oversight and Accountability Committee and the Joint Legislative Sunset Committee.

SFY09-10 Budget

Additional travel restrictions have been put in place. All travel must contain very strong mission-critical justifications in order to be approved. Out of state travel is prohibited except for the Secretary, Assistant Secretary, or the Deputy Secretary. Professional conference travel is prohibited. Travel policies have presented challenges for the Division and have affected staff's ability to attend federal program training. The Persistent Digital Archives and Library System project implementation has also been affected.

Lannie Corbin moved that Chairman Benetz send a letter to the Secretary of State regarding the impact on the Division related to the travel restrictions. Cherry Alexander motioned to postpone until a special meeting can be called, possibly in December. The motion to postpone was seconded and adopted after debate.

SFY10-11 Budget

The Department's SFY10-11 budget request included funding from the Conservation and Recreation Lands trust fund in the amount of \$100,000 to have a specialized preservation company review the conservation needs of some of the archival treasures located in the Division. Additionally, funding for the State Aid to Public Libraries program was requested at the maintenance of effort needed to receive federal Library Services and Technology Act funds.

The request did not include additional requests for non-recurring state dollars or an increase from base budget.

The Department did not submit a budget reduction priority listing. The Department instead submitted a plan to increase general revenue in excess of its 10 percent reduction amount. The plan proposed changing fees for Corporate Annual Reports and Corporate Reinstatements and making both fees mandatory.

Legislation

The Office of Program Policy Analysis and Government Accountability Sunset Review Report Number 08-S12 "Department of State Advisory Committees Assessment" recommended to continue the State Library Council, but with modifications. It recommended that the Florida Library Network Council be abolished and that the State Library Council assume its network and electronic library functions, serving as the primary planning committee for developing strategic plans for library and information services.

Draft legislation has been put forth to meet OPPAGA's recommendation. This language does not include an increase in membership. It does include representation of membership from key constituent groups.

Old Business

Return on Investment Study

The research team at the Haas Center initiated a telephone survey aspect of the Return on Investment Study and a public library survey is available online. A statewide return on investment figure is expected by April 1, 2010, with the finalized report submitted to the Division by May 20, 2010.

Electronic Recordkeeping Strategic Plan

Based on recommendations in Office of Program Policy Analysis and Government Accountability reports on electronic records management, the Division issued an Electronic Recordkeeping Strategic Plan, which addresses “areas of particular concern, such as outdated technology and the need to ensure long-term access to electronic records created using such technology.”

The plan is available online and is intended to provide guidance and assistance to state agencies in properly managing their electronic records in accordance with public record laws and rules. The Division will survey state agencies annually during the time period covered to track progress toward the strategic goals and objectives addressed in the plan.

Section 81, Proviso, 2009 General Appropriations Act

The full report, which is due to the Legislature on December 1, 2009, is nearly complete and recommendations in the report will be put forth by the Commissioner of Education.

Broadband Technology Opportunities Program Grant

The Division has not received any information from the federal government regarding its broadband grant application. The Division’s application received high priority on the Governor’s ranking list for public computing funding, which is considered in the review process by the federal government.

Library Systems and Services, LLC

The administrative challenge filed by Library Systems and Services, LLC is awaiting a ruling by an administrative law judge as to whether or not LSSI has standing to move forward.

New Business

Presentation of Historic Photographs

The Division hosted a special viewing of a slideshow of historic photographs from around the world on October 2, 2009. The presentation was part of “Common Ground,” a global event consisting of museums, galleries, and archives worldwide showing the same slideshow of photographs in public spaces on the same weekend (October 2-3, 2009). Seventeen of the Division’s images on *The Commons on Flickr* were chosen by viewers who voted for photographs as part of this event.

Bylaws

A motion to approve the bylaws with no changes was made by Sharon Hartman. The motion was adopted with no debate.

Members recapped what is happening in libraries, archives, or records centers in their areas.

The meeting adjourned at 4:08 p.m.

Steven Benetz, Chairman

Judith A. Ring, Secretary

Date Approved